

# MINUTES OF THE HASTINGS PUBLIC LIBRARY BOARD OF TRUSTEES

February 7, 2022 - 4:30PM

## 1. CALL TO ORDER

The meeting was called to order by Kelli Newbery at 4:30 PM.

- a. Board members present were Audrey Burton, Jeff Kniaz, David Koons, Kelli Newbery, Jane Cybulski, Chloe Oliver and John Resseguie.
- b. Also present were Peggy Hemerling and David Edelman.
- c. Absent were Norma Jean Acker and Mary Rivett.

## 2. APPROVAL OF AGENDA

It was moved by Kniaz, supported by Burton, that the agenda be approved.

**Motion Approved**

## 3. COMMENTS FROM THE PUBLIC: none

## 4. COMMUNICATIONS: none

## 5. APPROVAL OF MINUTES of January 3, 2022

It was moved by Kniaz, supported by Resseguie, that the minutes of January 3, 2022 be approved as written. **Motion Approved.**

## 6. FINANCIAL REPORTS AND INVOICES

- a. December invoices
- b. December budget report
- c. It was moved by Resseguie, supported by Kniaz to approve the December invoices and budget report as presented. **Motion Approved.**

## 7. COMMITTEES

- a. Budget and Finance:
- b. Building and Grounds:
- c. Personnel:
- d. Policy:
- e. Marketing:
- d. Capital Campaign:
  - i. Burton: flyer created, working on a letter, will offer tours to anyone interested in seeing the windows on a Saturday after closing, date TBD.
  - ii. Hemerling: contacting local businesses for donations; talking to Christman Construction Co. about when to order windows; verifying if costs might increase more than originally predicted due to external conditions.

- iii. Resseguie: suggested contacting Gun Lake Casino as a donor for windows.

8. LIBRARY DIRECTOR'S REPORT

- a. The February report was in the board packet.
- b. 2021 Annual Report was in the board packet.

9. UNFINISHED BUSINESS:

- a. none

10. NEW BUSINESS:

- a. Foster Swift client agreement
  - i. Moved by Kniaz, supported by Resseguie, to let Hemerling sign the updated agreement **Motion approved.**
- b. Customized Cleaning Services tile restoration estimate
  - i. Moved by Resseguie, supported by Koons, to approve the quote and hire Customized Cleaning to work on all the Library's restrooms cleaning and sealing the tile and grout for the discounted price of \$4,902 + clean and seal the stair treads and risers not to exceed \$500. **Motion approved**

11. BOARD MEMBER COMMENTS: none

12. ADJOURNMENT:

- It was moved by Jeff Kniaz, supported by John Resseguie, to adjourn the meeting at 4:57 PM. **Motion approved.**